

# **Minutes of Travis County Emergency Services District #3**

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## **April 29, 2013**

Attached to and incorporated into these minutes is a copy of the official agenda for the April 29th, 2013 meeting.

Under Agenda Items 1 & 2: Commissioner Edd New called the Travis County Emergency Services District #3 (TCESD 3, the District) Board of Commissioners' regular meeting to order at 7:00 p.m. A quorum was established with Commissioners Edd New, John Villanacci, Carroll Knight, and Gina Starr-Hill attending. Present was newly appointed Commissioner David Detwiler.

Fire department personnel present at the meeting included: Fire Chief Wittig; Business Mgr. Holloway; and District Chief Hartigan.

Under Agenda Item 3: All existing Commissioners and David Detwiler affirmed their Statement of Appointed Officer and signed related documents.

Under Agenda Item 4: All individuals noted in Item 3 then took their Oath of Office as Commissioners of TCESD#3 for the State of Texas.

Under Agenda Item 5: There were no general comments from Visitors.

Under Agenda Item 6: Commissioner Villanacci moved to approve the minutes of the March 25<sup>th</sup>, meeting. Commissioner Starr-Hill seconded the motion, which carried unanimously.

Under Agenda Item 7: After a brief discussion, Commissioner Villanacci moved to approve the March Treasurer's report seconded by Commissioner Starr-Hill, which carried unanimously.

Under Agenda Item 8: The record shows that a sales tax collection report was received.

Under Agenda Item 9: Commissioner Villanacci moved to authorize expenditures over \$2,000.00 each, written from March 22, 2013 to April 24, 2013. Commissioner Knight seconded the motion, which carried unanimously.

Under Agenda Item 10: Fire Chief Wittig presented the Status Report for March.

Under Agenda Item 11: After a brief discussion, Commissioner Villanacci moved to authorize Chief Wittig to negotiate and act on selling a Brush Truck, Rescue Unit and an Ambulance with an outside vendor, on a commission basis of 7%. In the same motion it was noted however that if Chief Wittig found that donating the Ambulance to the West Volunteer EMS was a possibility, he was also authorized to do so. The motion was seconded by Commissioner Starr-Hill, which carried unanimously.

Under Agenda Item 12: It was noted that the ESDCC meeting that was to be held April 20, 2013 was cancelled therefore no report given.

Under Agenda Item 13: Commissioner New announced the next board meeting to be held May 20, 2013.

Under Agenda Item 14: There being no further business, Commissioner New moved to adjourn the meeting at 8:07 p.m., which carried unanimously.

Respectfully submitted,

Carroll Knight, Commissioner  
*(Minutes taken by Herb Holloway)*

Approved by Board of Commissioners: \_\_\_\_\_ (Date)

Representative Commissioner: \_\_\_\_\_ (Signature)

(Printed Name) \_\_\_\_\_